



**KENTUCKY BOARD OF
EMERGENCY MEDICAL SERVICES**
COMMONWEALTH OF KENTUCKY
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First Responder Recertification Checklist

A First Responder may apply for recertification by submitting the following:

- _____ 1. The applicant must submit a signed and completed “Universal Application for Recertification/Relicensure”;
 - _____ 2. The applicant must show evidence of current completion of training in CPR;
 - _____ 3. The applicant must provide a copy of completion of current HIV/AIDS training
 - _____ 4. The applicant shall pay the fee of **ten (10) dollars**;
 - _____ 5. The applicant must maintain evidence of either;
 - Current registration by the NREMT as an NREMT-FR; or
 - Successful completion of continuing education that:
 - a. Includes seventeen (17) contact hours of continuing education, of which
 1. One (1) shall be in disaster management or mass casualty incidents and
 2. Two (2) may be in HIV/AIDS; and
 - b. Shall be validated by:

The instructor, medical director, training officer, course coordinator, or provider of the continuing education offering; or a medical director, service director, or training officer of the first responder’s ambulance service, first response agency, fire department, or rescue squad.
- *An application for recertification shall be denied if:*
 - (a) *Prior to the certification expiration date, the first responder applicant has not met the applicable requirements of Section 3 of this administrative regulation; or*
 - (b) *Applicant has been subjected to disciplinary action that prevents recertification at the time of application.*
 - *A first responder, in good standing, who is a member of a National Guard or a military reserve unit who is called to active duty by presidential order pursuant to 10 U.S.C. 121 and 673b, may be given a one (1) year extension following release from active duty to meet the applicable requirements for recertification listed in this Administrative Regulation. The first responder shall submit a written request for this extension within sixty (60) days of release from active duty.*
 - *The KBEMS office may audit a first responder’s continuing education and continuing education records.*
 - *The first responder shall maintain documentation of all continuing education for four (4) years from the date of completion.*